

CLASSIFICATION RESTRICTED
 SECURITY INFORMATION
 CENTRAL INTELLIGENCE AGENCY
 INFORMATION FROM
 FOREIGN DOCUMENTS OR RADIO BROADCASTS

REPORT

CD NO.

STAT

COUNTRY Poland

SUBJECT Political; Economic - Organization, ministries,
industrial constructionDATE OF
INFORMATION 1952HOW
PUBLISHED Irregular newspaper

DATE DIST. 1 APR 1952

WHERE
PUBLISHED Warsaw

NO. OF PAGES 4

DATE
PUBLISHED 19 Jan 1952

LANGUAGE Polish

SUPPLEMENT TO
REPORT NO.

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SET TEMPORARY STRUCTURE
OF MINISTRY OF INDUSTRIAL CONSTRUCTION

The decree of the Council of Ministers of 10 January 1952 authorized a temporary organizational structure of the Ministry of Industrial Construction. This new resolution invalidates Decree No 366 of 26 May 1951. The Minister of Industrial Construction is entrusted with expediting the decree, which goes into effect 19 January 1952.

The temporary organizational structure of the Ministry of Industrial Construction is delineated below.

The composition of the Ministry of Industrial Construction includes the Minister's Cabinet and the central administrations of the Bureau of Projects. The Minister's Cabinet consists of 15 departments:

1. Cadre Department
2. Planning Department
3. Production Department
4. Technology Department
5. Chief Mechanic's Department
6. Building Materials Production Department
7. Investment Department
8. Employment and Wages Department
9. Estimates and Contracts Department
10. Finance Department
11. Bookkeeping Department
12. Control Department
13. Budget and Administrative Department
14. Independent Section for Labor Supply
15. Independent Section for Regional Antiaircraft Defense

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The Bureau of Projects within the Ministry of Industrial Construction has Central Administrations for:

1. Industrial Construction for Slask
2. Industrial Construction for the South
3. Industrial Construction for the North
4. Industrial Construction for the West
5. Port Construction
6. Water Project Construction
7. Steel Construction
8. Electrical Equipment Installation
9. Industrial Installations
10. Mechanization
11. Transportation
12. Concrete and Ferroconcrete Plants
13. Supply
14. Vocational Training
15. The Minister's Plenipotentiary for the Propagation of New Methods of Production

A Technical Council will assist the Minister of Industrial Construction. The organization of the council and its specific field of operations will be specified by orders published by the Minister of Industrial Construction.

The Ministry of Industrial Construction has jurisdiction over the Institute of Building Technology and the Institute for the Organization and Mechanization of Construction.

The Minister of Industrial Construction has authority over the following:

1. Industrial Association for the Construction of Nowa Huta
2. Metrobudowa Industrial Construction Enterprise
3. Association of Mechanized Projects
4. Bureau for the Construction of the Sluzewiec Industrial Quarter

The Minister's Cabinet has the following subdivisions:

1. Presidium
2. Section for Organization of Unit Budgets
3. Section for Organization and Administration of Enterprises
4. Legal Section
5. Secret Office
6. Minister's Advisers

The Cadre Department consists of the following sections:

1. Personnel Section
2. Construction Cadre Section
3. Management Cadre Section
4. Personnel Records and Statistics Section
5. Independent Office for Graduates

The Planning Department has four subdivisions as follows:

1. Collective Plans Section
2. Production Planning Section
3. Real Costs Planning Section
4. Reports and Statistics Section

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The Production Department is divided into the Section for Operational Assignments and the Section for Coordination and Contact.

The Technology Department has:

1. Technological Plans Section
2. Organization Development Section
3. Mechanization Section
4. Normalization Section
5. Construction and Materials Section
6. Scientific Research Institutes Section
7. Invention and Rationalization Section
8. Operations Safety Section
9. Chief Fire Prevention Inspector

The Chief Mechanic's Department consists of:

1. Exploitation of Equipment Section
2. Equipment Repair Section
3. Power Section

The Building Materials Production Department includes:

1. Production Planning Section
2. Technology and Production Norms Section
3. Operations Technology Section
4. Technological Control Section

The Investment Department includes:

1. Investment Planning Section
2. Investment Execution Section
3. Equipment and Capital Repairs Section
4. Investment Documentation Section

The Employment and Wages Department includes:

1. Employment Section
2. Work Norms Section
3. Wages Section
4. Social Section
5. Workers' Housing Section

The Estimates and Contracts Department consists of:

1. Contracts Section
2. Estimates Section
3. Price Section

The Finance Department is composed of:

1. Fiscal Planning Section
2. Section for the Financing of General Construction Enterprises
3. Section for the Financing of Specialized Enterprises

The Bookkeeping Department has the following subdivisions:

1. Section for the Organization of Bookkeeping
2. Financial Statements Section
3. Real Costs Analysis Section

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The Control Department has one subdivision, the Planning and Analysis Section.

The Budget and Administrative Department consists of:

1. Budget Section
2. Accounting Section
3. Independent Payroll Office
4. Administration Section
5. Independent Transportation Office
6. Independent Social Action Section
7. Main Office

Secretariats within the organization of the departments mentioned above have the following duties:

1. Prepare work plans and make general reports on the operations of the departments.
2. Control the dispatch of departmental work.
3. Carry on secretarial work of the department; accept and sort mail.
4. Take care of departmental personnel problems.
5. Provide adequate departmental office supplies.
6. Expedite important matters referred to it by the heads of the departments.

The Minister of Industrial Construction will determine the specific and detailed division of activities among the departments, the independent sections, the sections, and the independent offices.

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